You can redeem your Azure Pass by going through the website: <u>https://www.microsoftazurepass.com</u>

If you are encountering an error message, please perform basic troubleshooting steps like **clearing cache, cookies** and **browsing history** and use **IE, Edge** or **In-private browser (Ctrl + Shift + P).**

Then follow the steps below to redeem and activate your Azure Pass:

Step 1: Redeeming a Microsoft Azure Pass Promo Code:

1. Open a browser and navigate to: <u>https://www.microsoftazurepass.com</u>. (*It is recommended you close all browsers and open a new In-private Browser session. Other log-ins can persist and may cause errors during the activation steps.*)

- 2. Click the **Start** button to get started.
- 3. Enter your account login information and select "**Sign In**" (*It is required to sing in with your personal account*)
- 4. Click "**Confirm**" if the correct email address is listed.
- 5. Enter your promo code in the Promo Code box and click "Claim Promo

Code." (Note: It may take up to 5 minutes to process redemption.)

Step 2: Activate your subscription:

1. When the redemption process above is completed, you will be redirected to the sign up page.

2. Enter your account information and click "Next."

3. Click the agreement check box and click the Sign up button. (Note: It may

take a few minutes to process your request.)

4. Your Azure Pass is ready.

Once Azure Pass is activated, you will be given \$100 USD of Azure credit that you can access at <u>https://account.windowsazure.com</u>.